

Frequently Asked Questions – Certificate Program

<p>When should I apply for this insurance certificate?</p>	<p>No later than 2 weeks prior to your anticipated shoot date. As the processing time depends greatly on the submission of a fully completed application package, as well as time for in-house assessment of eligibility, you should commence your insurance application process as early as possible.</p>
<p>What is the cost?</p>	<ul style="list-style-type: none"> - \$500 per certificate (including 7% PST) - \$25 fee to change the certificate once it has been issued and e-mailed.
<p>Is there a fee, if the project is cancelled? (Regardless of reason)</p>	<p>Yes. Once the certificate has been issued a \$50 cancellation fee will apply. The Winnipeg Film Group will process your refund for \$450.</p>
<p>Who should be the Named Insured on the application?</p> <p><i>Must be a resident of Manitoba</i></p> <p>** A minor is defined as anyone who is not yet 18 years of age at the time of application **</p>	<p>The person applying for insurance (“the insured”) should be the person who is financially responsible for the shoot or who has control over the production (Director or Producer). The insured must be a member of the Winnipeg Film Group with a Production Add-on.</p> <p>** Minors must have a parent or guardian co-sign the application and their name will appear on the certificate of insurance.</p>
<p>Can the application process be all done online/remotely?</p>	<p>Yes, payment can be made on The Winnipeg Film Group website by Visa, Mastercard, American Express and PayPal. Dylan will create an invoice for you to pay, please contact him directly.</p> <ul style="list-style-type: none"> - The \$25 Certificate Re-issue fee is paid to Team Insurance Brokers by E-transfer, cash or debit.
<p>I’m <u>only</u> renting gear from WFG, do I have to pay \$500 for a certificate of insurance?</p>	<p>No, the WFG has insurance on equipment they own and rent to members.</p> <ul style="list-style-type: none"> - Coverage is subject to a \$2,500 deductible
<p>Where do I find the online application form?</p>	<p>Please Contact Dylan Baillie at the Winnipeg Film Group to determine eligibility for this insurance and he will then provide you with a link to the online form.</p>

<p>I'm filming on public property or in a building owned by the City of Winnipeg. They want insurance before I can get a Filming Permit!</p>	<p>Please complete the online application form to the best of your ability and according to the instructions below.</p> <ul style="list-style-type: none"> - Certificates will be issued by e-mail, directly to the City of Winnipeg: Monique (MPerro@winnipeg.ca) <p><i>Insurance needs to be in place before permit is issued</i></p>
<p>I'm renting gear from another company (William F. White, Midcan, etc), they want me to have insurance!</p> <p><i>*Warning Theft Exclusion* →</i></p>	<p>This certificate includes up to \$50,000 of coverage for Rented Equipment. Please provide the replacement value of the equipment.</p> <ul style="list-style-type: none"> - Include the Name and full address of the rental company in the application, because they want to be listed as an Additional Insured. <p><i>*THEFT COVERAGE NOTE* : The vehicle must always be locked and the equipment must be stored out of sight, otherwise there is NO Coverage for Theft.</i></p>
<p>What is Hazardous Filming?</p>	<p>Anything involving the use of stunt performers, stunts, animals or other domestic pets, special effects, fire, pyrotechnics, explosives, use of motor vehicles in stunt capacity, working underground, underwater or working at height of more than 10 metres; or in an environment which reasonably increases the risk of bodily injury or damage.</p> <ul style="list-style-type: none"> - If you are unsure, please include this in your application and what precautions you are taking. Hiring a professional who specializes in this type of activity is the first step to preventing injury or damage.
<p>What constitutes as maintaining the safety of equipment overnight when not shooting?</p>	<p>Equipment is expensive. It needs to be treated with care and we all need to do our part to protect it. That means, gear should be stored indoors (climate controlled), in a secure location where people can't easily steal, or damage the equipment. <i>Rented Film Gear must NEVER be left unattended in a vehicle!</i></p>
<p>Do I need to give detailed activities for every day of the production?</p>	<p>Yes, this should be included in your detailed Shoot Schedule. We need to know the schedule of activities at each location, per day.</p>
<p>What is the maximum amount of days for filming?</p>	<p>15 days. If you require more days, please explain why filming will take so long and activities for each day.</p>

<p>Is there a limit to how many additional insured parties I can apply for?</p>	<p>Not everyone needs to be listed as Additional Insured, only those who require coverage should be added. This will usually be The City of Winnipeg.</p>
<p>If I'm not renting any equipment from the WFG, do I still need to be a member to purchase insurance?</p>	<p>Yes. You must be a member to gain access to this exclusive insurance program. This is a beneficial service to the local filmmaking community to offer Commercial General Liability Insurance at a subsidized rate.</p>
<p>Can I purchase insurance if I only have the \$10 high school WFG membership?</p>	<p>Yes. Your high school membership includes the Production Add-on. You don't have to upgrade to the General Membership. The certificate fee applies.</p>
<p>What does this certificate of insurance include? <u>Total Cost \$500</u></p> <p><i>*Warning Theft Exclusion* →</i></p>	<p>\$2,000,000 Commercial General Liability: Bodily Injury or Property Damage; Tenants Legal Liability; Non Owned Automobile; Cross Liability Clause & Severability of Interest.</p> <ul style="list-style-type: none"> - Including \$50,000 of coverage for Equipment Rented From Others (ie. William F. White, Eagle Vision, Midcan, etc) - Subject to: \$2,500 Deductible - All agreements must have a written rental contract <p><u>* THEFT FROM VEHICLE EXCLUSION * : Equipment in vehicles must be stored out of sight and locked with no open windows, otherwise there is NO Coverage for Theft.</u></p>
<p>When is a claim made?</p> <p>Named Insureds are responsible for paying any deductibles relating to their claim.</p>	<p>The Winnipeg Film Group reserves the right to submit a claim at their discretion. If there is a discrepancy between the actual policy wordings and this document, the policy wordings will prevail. This document is for information only, subject to the terms and conditions of the policy.</p>
<p>WFG Contact : Dylan Baillie</p>	<p>(204) 925-3456 x 101 dylan@winnipegfilmgroup.com</p>
<p>Team Insurance Contact: Richard Pater</p>	<p>(204) 334-4373 certificates@teamib.com rpater@teamib.com</p>



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TEAM INSURANCE BROKERS INC

CERTIFICATE OF INSURANCE

This is to certify to: Insurance Branch / Risk Management Division The City of Winnipeg 3-185 King Street Winnipeg MB R3B 1J1	This is to certify that the policies of insurance listed below have been issued to the insured named for the policies period indicated, notwithstanding any requirements, terms or condition of any contract or other document with respect to which this certificate may be issued or may pertain.
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Name of Insured: Members of the Winnipeg Film Group C/O *** Member Name ***
 Address of Insured: 123 Address Street, Winnipeg MB R3B 1H3

Dates to which this Certificate applies: 12:01 AM on January 20, 2020 TO 11:59PM on January 22, 2020
 Operations to which this Certificate applies: "Project Name"
 Filming Location(s): The Millennium Library, 251 Donald Street, Winnipeg MB R3C 3P5

INSURANCE COMPANY & POLICY TYPE	POLICY NUMBER	EXPIRY DATE M / D / Y	LIMITS OF LIABILITY NOTE: All dollar values are in Canadian funds.	
Commercial General Liability (Occurrence Based) Subject to \$2,500 Deductible Checked Boxes Show Coverage Included in Policy <input checked="" type="checkbox"/> Bodily Injury or Property Damage <input checked="" type="checkbox"/> Employee Benefits Liability <input checked="" type="checkbox"/> Tenants Legal Liability <input checked="" type="checkbox"/> Non Owned Automobile <input checked="" type="checkbox"/> Cross Liability Clause & Severability of Interest	ESI017178628	DEC 14 2020	Each Occurrence	\$2,000,000
			Aggregate Limit	\$2,000,000
			Employee Benefits Liability	\$2,000,000
			Tenant Legal Liability	\$250,000
			Medical Expenses	\$5,000
			Non Owned Automobile	\$2,000,000
<input checked="" type="checkbox"/> Equipment Rented from Others	ESI017178628	DEC 14 2020	\$50,000 Combined Limit of all equipment rented by the Named Insured, subject to \$2,500 deductible	

Additional Insured

City of Winnipeg is hereby added as an Additional Insured to the policy but only with respect to liability arising out of the operations of the Named Insured.

Note:

The insurance afforded is subject to the terms, conditions and exclusions of the applicable policy. This Certificate is issued as a matter of information only and confers no rights on the holder and imposes no liability on the Insurer.

Team Insurance Brokers Inc.

Date: February 3, 2020

Per: _____
 Authorized Representative